



**STATE OF ALABAMA
COUNTY OF SHELBY**

SEALED BIDS – Sale of Metal Recycling

Sealed bids for **Sale of Scrap Metal Recycling** will be received in the office of the Chief Financial Officer, Shelby County Administration Building, 200 West College Street - Room 125 in Columbiana, Alabama 35051 until 2:00 p.m. on November 6, 2025 at which time bids will be publicly opened and read. Bidders are to state that bids submitted are firm and that no claims for errors will be made after bids are opened and subsequent thereof. If you have any questions concerning bid specifications, please contact James Frost, Environmental Services Manager, at jfrost@shelbyal.com. Note, only guidance provided in writing may be relied upon by the bidder.

GENERAL INFORMATION

Any entity of Shelby County Commission may purchase from this bid.

Use of trade names and numbers shall be interpreted as establishing a standard of quality and shall not be construed as limiting competition.

The County Commission reserves the right to reject any or all bids and to waive informalities in awarding this bid to the highest responsive bidder.

Records showing successful bidder(s) and prices quoted will be placed on file and may be examined upon request. If contract is awarded to someone other than highest bidder, a note of explanation will appear in the bid file and Commission Minutes.

At the conclusion of this bidding process, Shelby County intends to sell the described scrap metal to the highest bidder(s) that are able to meet the specified criteria. Shelby County reserves the right to decline all bids for any single or multiple material types or may award individual materials types separately to multiple bidders depending on the submitted price per material type based on what is in the best interest of the County.

No bid may be withdrawn after the scheduled closing time for the receipt of bids for a period of sixty (60) days.

BID SUBMISSION REQUIREMENTS

All bidders must use our form for submitting their bids. Please note, the bid form includes both the Quotation Sheet and notarized signature page.

Bids must be submitted in triplicate. All bids must be oriented or written in ink, sealed, and marked in the lower left-hand corner **"BID- Scale of Scrap Metal Recycling"** with opening date and time. Bids that are prematurely opened for failure of bidder to mark the envelope properly will be disqualified. Oral submissions or electronic submissions will not be accepted.

All bids must be received on or before the public opening at 2:00pm on November 6, 2025. Late bids will not be opened.

CONTRACT PERIOD / PRICING

The period of this contract will be for one (1) year from date bid is awarded. This contract may be renewed for up to three (3) years from the initial award date upon the agreement of both parties with the pricing remaining the same as the initial bid.

The County may cancel this contract at any time for any reason, provided a thirty-day written notice is given.

Bids will not include State Sales Tax or Federal Excise Tax.

Payments to the County should be made on no less than a monthly basis.

All payments made to the County shall include a written certification of the weight, type of material(s) received, and where the material was generated (i.e., Landfill, Highway Department, Facilities, etc.). Payments will be calculated by multiplying the weight per material with the current market rate for that material, as established by the BLS Producer price index: Material Recyclers: Nonferrous Metal Scrap and BLS Producer Price index: Metal Recyclers: Ferrous Metal Scrap, and the percentage of that material provided by Bidder on its Quotation Sheet.

DISQUALIFICATION OF BIDS

Bids may be disqualified before award of the contract for any of the following:

- A. Failure to mark envelope as required;
- B. Failure to sign or notarize the bid document; and
- C. Failure to include requested information or other details of the bid.

Bidders located within Shelby County will be given preference in accordance with Alabama law.

The Shelby County Commission reserves the right to award separate contracts for each item, each product, or any combination of line items, if in the best interest of the Shelby County Commission. Shelby County Commission reserves the right to reject all bids.

Contract Terms and Conditions

Bidder shall comply with all applicable federal, state, and local laws in the performance of this agreement. The following legal terms and conditions shall apply to the resulting contract.

IMMIGRATION LAW

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

OPEN TRADE

By signing this contract, vendor agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

ECONOMIC BOYCOTT

By entering the contract, bidder verifies that bidder, without violating controlling law or regulation, does not and will not, during the term of the resulting contract, engage in economic boycotts as defined by Ala. Code § 41-16-160.

INDEMNIFICATION

Contractor shall indemnify and save Shelby County, and its employees, agents, or partners, safe and harmless from any claims made by any person, firm, or corporation against the County for injury to property or person arising directly or indirectly out of any activity or pursuit of Contractor, which said obligation of indemnity shall include the payment by Contractor to County of any attorneys' fees, costs of defense and judgments rendered, if any, in favor of such person, firm or corporation.

INSURANCE

Contractor shall maintain insurance in amounts sufficient to cover any costs or damages that may be incurred during the course of the resulting contract and in accordance with applicable laws. This includes, but is not limited to, workers compensation coverage, and automobile liability coverages.

Please provide your bid response in triplicate, one original and two copies.



Chad Scroggins
County Manager

BID SPECIFICATIONS

Sale of Scrap Metal Recycling

Scrap Metal Recycling

All scrap metal recycling produced from the Shelby County Landfill, Hwy Department Shop, Facilities Shop, or any other County Building or facility shall be sold using this bid. The responsive bidder shall include pricing for the following materials: Scrap Steel, Copper, Aluminum, Brass, and Tin.

The actual sales price for scrap metal will be based upon actual weight per pound and based upon the current market rate as established by the BLS Producer price index: Material Recyclers: Nonferrous Metal Scrap and BLS Producer Price index: Metal Recyclers: Ferrous Metal Scrap, multiplied by the percentage indicated on the responsive bidder's Quotation Sheet. For the purpose of determining the highest responsive bidder, bidder shall provide a percentage of the current market rate on the Quotation Sheet. Separate price should be provided for County provided transportation of the material, and for bidder provided transportation of the material. If bidder-performed hauling is awarded, bidder is expected to provide containers for the material and the hauling of the material once containers are full. If the County awards Self-Performed Hauling, the County will supply its own containers and perform the hauling to the recycling facility.

QUOTATION SHEET

Sale of Scrap Metal Recycling SHELBY COUNTY Commission Price Per Pound County Performed Hauling Based on %Bid x BLS Index	
Scrap Steel	%
Tin	%
Aluminum	%
Copper	%
Brass	%

Sale of Scrap Metal Recycling SHELBY COUNTY Commission Price Per Pound Bidder Performed Hauling Based on % Bid x BLS Index	
Scrap Steel	%
Tin	%
Aluminum	%
Copper	%
Brass	%

Example: BLS Producer Price Index X % Bid = Amount Paid to County.

Monthly pricing will be determined based upon the current market rate established by the BLS Producer price index: Material Recyclers: Nonferrous Metal Scrap and BLS Producer Price index: Metal Recyclers: Ferrous Metal Scrap. The percentage the current market rate paid to the County shall remain firm throughout the duration of the resulting contract.

(Initials)

THE UNDERSIGNED OFFERS THESE PRICES, TERMS, AND DELIVERY AS PER BID SPECIFICATIONS:

NAME OF COMPANY: _____

BY (Please Print): _____

SIGNATURE: _____

ADDRESS: _____

PHONE: _____

**BIDS SUBMITTED ARE FIRM AND NO CLAIMS FOR ERRORS WILL BE MADE
AFTER BIDS ARE OPENED AND SUBSEQUENT THEREOF.**

Sworn to and subscribed before me this

the _____ day of _____, 2025.

_____, Notary Public

My Commission Expires: _____